



Parent Information

WOODEND HAWKS BASKETBALL CLUB

Welcome to the Woodend Hawks Basketball Club community. We are a club that offers boys & girls from U10 to U21 age groups, to play basketball in a supportive and encouraging community environment.

We strive to provide opportunities for the personal growth and development of all players, while also reinforcing positive influences, self-confidence, self-esteem and the ability to excel on and off the court. Our domestic teams compete in the Sunbury Basketball Association (SBA).

This document aims to assist in your involvement in the Club by providing an understanding of the key roles, along with game day and training information.

Team Manager

The Team Manager (TM) acts as a liaison person between Team/Coach/Parents/Hawks Coordinator. The TM's role is to maintain the general running of a team, allowing the Coach to concentrate on the training and coaching elements of the game.

Team Communications

Team communications for the season are usually coordinated via a group chat (FB messenger, WhatsApp or Stack TeamApp) coordinated by the Team Manager. This is used to send out important information regarding training and games, as well as a general informal chat for parents.

Families are asked to contact the Team Manager, in the first instance, for all matters relating to the running and coordination of the team.

Fixture

Team fixtures can be found on the PlayHQ app or website, or via the My Hoops app. Simply enter Woodend Hawks Basketball in the search field and then locate your team. Live scores can be viewed via these apps when played at larger stadiums.

Uniforms & Club Merchandise

Player Uniforms and Club Merchandise are available to purchase at any time via the club shop:

<https://www.playhq.com/basketball-victoria/org/woodend-hawks-basketball-club/81b6b671/shop>

If you are unsure about sizing it is best to organise a uniform fitting session

Players need to be aware that the club needs to keep accurate records of singlet numbers to avoid clashes amongst players in the same team.

All questions, orders and fitting session bookings are to be directed to our Uniform Coordinator, Helen Morrongiello via email at helen.morrongiello@gmail.com

Game Information

It is a requirement of the club that each team provides a player of a parent who can take their turn to score over the duration of the season. Generally, the TM will rely on the parents in the team to assist with scoring duties, but TMs will help out and support as required.

Families will be included in a roster created and distributed by the Team Manager. There are two roles that need to be covered on the Score Bench for each match. One parent from each team will be responsible for recording scores and fouls on the stadium scoreboard whilst the other will be responsible recording scores and fouls via PlayHQ on an iPad. Teams are welcome to have a second parent on the bench as a Spotter if they have someone available to take on this supporting role.

Score Bench Roles

Timekeeper

It is the responsibility of the timekeeper to run the clock for the duration of the match, recording scores, fouls, timeouts and running the clock.

Scorer [iPad]

Scoring is completed via PlayHQ on an iPad

It is the responsibility of the Team Manager to check in all players present for each game on the iPad, ensuring that numbers are accurate. The parent volunteer then manages scoring across the game. A link to a YouTube demonstration of the *PlayHQ* scoring system can be found in the resources section.

Spotter (optional)

A parent is able to sit next to the Hawks scorer as another set of eyes, known as a spotter. This is particularly helpful when the scorer has had limited experience.

Game Day – Entry Payment

There is a \$4 entry fee for each person (including players) at every game. Ensure new families are aware of this. The smaller stadiums usually only accept cash – Boardman, Gisborne Secondary and the MR Sports Precinct have eftpos facilities. A 10 entry pass card can be purchase for \$35 from the major stadiums to reduce this cost.

At the Game

The Team Manager will sit on the team bench to be ready to support the players or coach as required. The TM will have the team's First Aid Kit to assist players as needed.

The Team Manager will make sure that the parent who is scoring knows their main responsibilities and is aware of the game timing rules. *[These rules are provided in the Resources section at the end of this document.]*

If the Team Manager is unable to be at a game, an alternative will be sought from other parents in the team. To be able to fill in as TM the parent must have a current Working With Childrens Check and details of this must be provided to the Coordinator prior to game day (if possible).

Referees

Referees can be seen wearing either green or black and white striped shirts. The green shirts are refs that are still in their learning stage and the fully qualified and more experienced refs are in black and white stripes.

Please be aware that any referee wearing a green lanyard or using a green whistle is Under 18 years of age. It is not acceptable behaviour for a player to question or shown any disrespect towards any referee. Additional guidance is in the Basketball Victoria, green whistle campaign – [more information](#).

Game Day Etiquette

The start of each new season provides a good opportunity for Hawks families to be reminded of the club's expectations around how everyone is to conduct themselves at games. Most of the below can also be found in the [Basketball Victoria Codes of Conduct](#).

Basketball is most enjoyable when everyone sticks to their roles – Coaches coach, Referees control the game and Parents cheer supportively.

A few key game day points -

Players should arrive at least 15 minutes before the start of the game, with a filled drink bottle, shoes changed, and any jewellery removed.

Players are to stay with their teams for the duration of the game. Players develop rewarding bonds with their teammates through the season and remaining together during games is a valuable way to promote team bonding.

During a game, the only people on the bench are to be the Coach, Team Manager and the Players in the team. This includes during timeouts and halftime. Unless a Player is injured or distressed, communication with a Player during a game should be through the Team Manager and Coach.

There is only one Coach during a game. Team Managers, Parents or Spectators coaching from the sidelines, or during timeouts and halftime, may be giving instructions to players which conflict with the Coaches. This is overwhelming and confusing for Players and frustrating for Coaches. We ask parents and families to support our Coaches by allowing them to be the only Coach during a game and ensuring their voices can be heard by Players on the court.

Referees will get calls wrong. It is never acceptable for Coaches, Team Managers, Parents, Carers or Spectators to dispute Referee calls during a game. As a club, we encourage players to accept the decisions of Referees, even if they disagree with the call. Players find this easier to learn when it is modelled by all concerned.

If an issue needs to be raised with a Referee during a game, this should be done by the Coach.

Coaches and Team Managers and should be made aware of any existing or arising medical issues or concerns with respect to their Players.

Our Club spirit should be demonstrated by cheering on our teams and focusing on positive encouragement for all the Players on the team. Ridicule for mistakes is never acceptable. Applaud good performance, regardless of whether it comes from our team or our opponents.

SBA operates a [Zero Tolerance Policy](#) with respect to abusive behaviour towards referees. As a club, we are wholly in support of this policy.

If you have any questions or concerns, please don't hesitate to raise them with your Coach, Team Manager or a Member of the Hawks Committee.

Fill-In Players

From time to time, your team may require fill-in players. The use of fill-in players, when done well, benefits both the individual player as a development opportunity, whilst allowing the team to play a game without risk of forfeiture.

Fill in players can be sought if regular numbers are reduced on match day. Fill-in players are sought at the Coaches discretion as they are the ones most familiar with the requirements/circumstances of their team. The Coach should speak with the team and parents when a fill in player(s) is to be used, so there is clarity and understanding around this.

Training

Training is an important part of basketball, and every player should be encouraged to attend.

Reminder: A parent as well as the coach needs to be present at every training session.

Complaints and Issues Management

Team Managers act as a point of contact for any issues or concerns within the team and are responsible for escalating these to the Coach and/or Club, if required. Any concerns from parents or player are to be directed to the Team Managers NOT directly to the coach.

Most issues can be resolved through discussion with the Team Manager and through them the Coach. If you are not satisfied with the outcome or response you should contact Hawks Coordinator or President (see Hawks Contacts on final page of this document).

Zero Tolerance Policy

Sunbury Basketball has introduced a Zero Tolerance Policy to address instances of abuse or poor behaviour from spectators or Coaches. It is important that families familiarise themselves with the policy. Any instances that you observe or experience should be reported to the committee.

Woodend Hawks also adopts a zero tolerance approach with respect to how parents talk to Players, Coaches and Officials/Referees. They are expected to cheer and support the team, but not to coach from the sidelines. If parents have any issues with how a game is coached or refereed, they should raise these with the Team Manager. Any poor behaviour or disrespect directed at Team Managers, Coaches or Officials/Referees will be immediately reported to the Hawks Committee.

Injuries and Medical Certificates

When an injury occurs on Match Day, it is the responsibility of the Team Manager to report the injury as soon as possible after the conclusion of the match. QR codes linking to the SBA Injury Report Form are provided around Boardman Stadium and a link is also provided here - [Injury Report Form](#)

If a player has a long-term injury it is imperative that a medical certificate from a registered practitioner is submitted to SBA as a matter of priority. This is important for finals eligibility. If this occurs to your son/daughter please provide the Team Manager with a medical certificate as soon as possible after the diagnosis, as certificates received 14 after the diagnosis may not be accepted.

Medical certificates may also be accepted as evidence of injury/illness and can be used for exemption to game qualification criteria, only if the medical certificate is submitted to the Junior Delegate Committee within fourteen (14) days of the diagnosis. Certificates received after 14 days may not be accepted.

Finals Eligibility

To qualify for finals a player must have been checked in as present for their team in one half of the scheduled playing rounds, i.e. the number of playable games team can play in the season. Grading games and byes do not count.

In the case of uneven number of playing rounds, the required number of games for finals qualification shall be rounded up to the next whole number. Example: - in a 15 round competition where, a team has two (2) byes, half of the 13 available playing games would be 6.5, rounding up would be 7 games required to qualify for finals.

Games played can be checked in PlayHQ under the team/ player statistics. Please speak to your Team Manager or the Hawks Coordinator if you need advice regarding player finals eligibility.

End of Year Presentations and Awards

The basketball year run is split into 2 seasons: Summer (Terms 4 and 1) and Winter (Terms 2 and 3). Once a year a Club Presentation Day is held where all club families are invited to get together and celebration their teams' achievements for the year.

The club tracks game achievements for each player. Players are presented with a medal once they reach 50, 100, 150, 200 games.

Working with Children Check (WWCC)

Team Managers and Coaches need to have a valid Working with Children Check and enter these details when they register for the season on PlayHQ. Visit the [Service Victoria website](#) to apply for or renew your WWCC.

Resources

PlayHQ– Electronic Scoring – [Scoring the Game YouTube](#) (3:51min)

Timing Rules -

Sunbury Basketball Assoc. Timing Rules Normal Rounds

50 min schedule - 20 min halves

Each team is permitted three minutes warm-up at the beginning of the game. Referees cannot vary this warm up time.

First Half:

- ◇ One time-out per team
- ◇ Clock will stop for referees time-outs only
- ◇ No substitutions in the last minute of the half unless compulsory

Half Time - 2 minutes

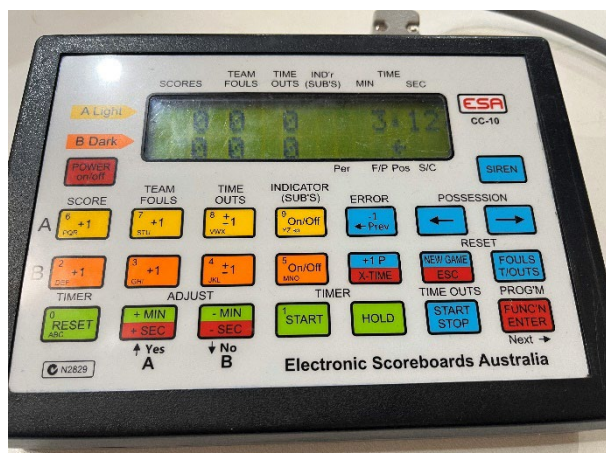
Second Half:

- ◇ One time-out per team
- ◇ Clock will stop for referees time outs
- ◇ Clock will stop in the last three minutes for -
 - ⇒ All time-outs
 - ⇒ All shooting fouls
 - ⇒ All compulsory substitutions

In the last minute of the game clock will stop for all referees whistles.

Score bench - please do not coach or be verbally involved in the game other than as scorer or timer.

Styles of timing clock -



Woodend Hawks Contacts

Coordinator - Matt Brouwer 0404 732 545 coordinator@woodendhawksbasketball.org.au

Uniforms – Helen Morrongiello 0433 698 476 helen.morrongiello@gmail.com